

# CITY OF TEMPE SEASONAL EMPLOYMENT OPPORTUNITY



Community Services Department ■ Parks and Recreation ■ 3500 South Rural Road ■ Tempe, AZ 85282 ■ (480) 350-5200 ■ TDD (480) 350-5050 ■ [www.tempe.gov](http://www.tempe.gov)

## CHILDREN'S AFTER-SCHOOL INSTRUCTOR

OPENING DATE:	July 2005
CLOSING DATE:	Applications will be accepted until the needs of the city are met subject to closing without notice.
EXPERIENCE AND TRAINING:	Instructor for after-school clubs at a Tempe school. Subjects include: sport skills, hip hop dance, sign language, Spanish, arts and crafts. Requires extensive experience and education in subject area and some knowledge of teaching techniques. Requires successful completion of required selection process, successful completion of background investigation, and verification of identity and work authorization.
REPRESENTATIVE ESSENTIAL FUNCTIONS:	<ul style="list-style-type: none"><li>• Teaching a class in a designated subject area.</li><li>• Planning age-appropriate activities and ensuring they are safely conducted.</li><li>• Developing a 4-8 week lesson plan in designated area.</li><li>• Supervising participants (youth and/or adults) and volunteers.</li><li>• Maintaining facility; reporting problems, cleaning up, ensuring safety.</li><li>• Completing payroll time sheets; tracking student attendance,</li><li>• Attending instructor meetings.</li><li>• Requesting and accounting for supplies and equipment.</li></ul>
HOURLY WAGE:	\$13.42- /hr

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Pick up and return application to Parks and Recreation  
**AN EQUAL OPPORTUNITY/REASONABLE ACCOMMODATION EMPLOYER**

**Hours according to class schedule- approximately 1.5 to 4 hours per week. Assignments will be Monday through Thursday: 3-4:45 PM; Friday: 1:30-3 PM; occasional Saturdays.**

Rec share; Lyn; flyers; job bulletins; clubs